A Detailed Guideline
to the
Practical Method
of
Wudhu, Ghusal & Salaah

(Shaﬁ Mazhab)

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Aadaab of the Toilet

1. Do not enter the toilet bareheaded.
2. Do not enter the toilet barefeet.
3. Remove anything that has the Name of Allah ﷻ on it before entering the toilet.
4. Before entering, recite ﷺ and then the following dua:

    أَلْلَهُمَّ إِنِّي أَعْوَدُ بِكَ مِنَ الْخَبِيثِ وَالْخَبَائِثِ

    Allaahumma'innee a'oozu bika minal khubusi wal khabaais.

    O Allah, I seek Your protection from the male and female Shaitaan (Devil).

5. Enter with the left foot.
6. Do not stand and urinate.
7. Squat whilst relieving yourself.
8. Do not face your back or your front towards the qiblah.
9. Be careful that no urine splashes onto your clothing or body while relieving yourself.
10. Do not eat, drink or talk in the toilet.
11. Do not read books, comics or newspapers, etc., in the toilet.
12. Do not read any dua, kalimah or aayat of the Qur’ān in the toilet.
13. Step out of the toilet with the right foot.
14. Recite the following dua:
I seek your pardon O Allah Ta’ala. Praise be to Allah Ta’ala who removed from me discomfort and gave me relief.

15. Wash your hands after coming out of the toilet.
16. Relieve yourself in such a place where you cannot be seen especially when on a journey.
17. Do not urinate or relieve yourself under shade giving trees, in swimming pools, on the roadside, pathways or public places.
18. When using a high pan toilet, be careful of the splashes of water from the toilet bowl touching your clothes or body. Any splashes on the body or clothes must be washed off, otherwise your salaah could be nullified.

**Istinjaa**

1. After urinating, wait until all the drops of urine have come out before making istinjaa.
2. Clean and wash the private parts properly after relieving yourself. This is called istinjaa.
3. Use the left hand for making istinjaa.
4. Use clean water for istinjaa.
Wudhu

The Faraa’idh of Wudhu

There are six Faraa’idh in Wudhu:

1. Niyyah (intention).
2. Washing your entire face once.
3. Washing both your arms up to and including the elbows once.
4. Making masah, i.e. wiping a portion of your head once.
5. Washing both your feet up to and including the ankles once.
6. Washing every limb in sequence as mentioned above.

The Sunnah method of making Wudhu

The person making Wudhu is called a MUTAWAD-DHI. He must make wudhu in the following manner:

1. Sit at a clean place.
2. Face the Qiblah.
4. Recite the Du’aa before commencing wudhu.

أَعْوَدُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجَيْمِ

A’udhu billahi minash shaytaanir rajeem.
I seek protection in Allah from shaytaan, the rejected.

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Bismillahir rahmaanir raheem
In the name of Allah, the Most Kind, the Most Merciful.
5. Wash both the hands up to and including the wrist thrice.
6. **Mouth and Nose:** Clean the teeth with a Miswaak or with something rough:
   - Hold the Miswaak in the right hand.
   - Start from the right side of the mouth.
   - Brush all the teeth sideways across the teeth horizontally.
   - Brush the tongue vertically.
7. Gargle the mouth and put water into the nose in the following manner:
   - Take a handful of water in the right hand.
   - Use some water to gargle the mouth (not all the water).
   - Take the remaining water from your hand and put it in the nose.
   - Use the small finger and thumb of the left hand and clean your nose.
   - Do this thrice.
8. **Face:** Before you wash your face, renew your intention. Wash the face thrice and ensure that the water reaches the entire face.
   - Water should reach the entire area from the hairline of the forehead to and including the area below the chin.
   - From one ear to the other.
    The manner of making *Khilaal* of the beard is:
    - Take a handful of water in the right hand and pass it through the beard.
    - Start from the inside of the beard (throat) and coming up towards the chin (upward direction).
    - Recite Du’aa whilst making wudhu
Allahumag firlee zambee wa wassi’ lee fi daari wa baarik lee fi rizqi

O Allah, forgive my sins and grant me abundance in my home and blessings in my livelihood.

10. **Hands:** Wash the right forearm thrice, ensuring that the water reaches the entire arm, from the fingers to and including the elbow.
   - Wash the left forearm thrice, ensuring that the water reaches the entire arm, from the fingers to and including the elbow.

11. **Head:** Make *Masah* of the whole head thrice.
   - Wet both the hands and fingers.
   - Take the wet hands and fingers and wipe them over the entire head.
   - Starting from the forehead to the nape and come back to where you began.
   - Do this thrice.
   - Take new water for each *Masah*.

12. **Ears:** Make *Masah*, of both the inner and outer parts, of both the right and left ear thrice.
   - Wet the index fingers and thumbs.
   - Take the wet index finger of both the hands and wipe the inner
portion of both the ears simultaneously.
- Take the wet thumbs of both hands and wipe the back portion of both the ears simultaneously.

13. **Feet:** Wash the right foot thrice ensuring that water reaches the entire foot up to and including the ankles and thereafter wash the left foot thrice ensuring that water reaches the entire foot up to and including the ankles.

- Wet the little left finger.
- Take the wet little finger and pass it in-between the toes.
- Start with the small toe of the right foot.
- Continue like this in the left direction.
- End the *Khilaal* with the small toe of the left foot.

15. The Wudhu is now complete. Recite the following dua after wudhu:

```
أَشْهَدُ أَنَّ لَا إِلَهَ إِلَّا الَّهُ وَحِدُّهُ لَا شَرِيكَ لَهُ وَأَشْهَدُ أَنَّ مُحْمَدًا عَبْدُهُ وَرَسُولُهُ
اللَّهُمَّ اِجْعَلْنِي مِنَ الْتَوَابِينِ وَاِجْعَلْنِي مِنَ الْمُتَطْهِرِينَ
```

*Ash hadu al la ilaaha illal lawhu wahi dhu laa shareeka laahu wa ash hadu anna Muhamadan ‘abduhu wa rasuluhu Allahumaj ‘aalmee ne nat tawwaabeena Waj ‘alni minal mutatahhireen*
I bear witness that there is no God besides Allah ﷻ. He is One. He has no partner. And I bear witness that Hadhrat Muhammad ﷺ is His servant and messenger.

O Allah, make me of those who repent and make me of those who are purified

Ghusl

The Faraa’idh of Ghusl

There are two Faraa’idh (compulsory acts) in Ghusl:

1. Niyyah (intention).
2. Pouring water over the entire body, ensuring that not a single hair or any area is left dry.

The Sunnah method of making Ghusl

1. Make intention (Niyyah) (I am making Ghusl to remove janabah, hadath).
2. Wash both your hands up to the wrists;
   - First the right hand.
   - Then the left hand.
3. Wash off all the impurities on your body.
4. Wash the private parts and the surrounding areas i.e. the area between the navel and knees.
5. Make a complete Sunnah Wudhu (See detail explanation under Wudhu).
6. Pour water over your head thrice.
7. Rub your hair, head, and beard.
8. Pour water over your right shoulder thrice.
9. Rub your body ensuring water reaches everywhere.
10. Pour water over your left shoulder thrice.
11. Rub your body ensuring water reaches everywhere.
Tayammum

The method of Tayammum

1. The Mutayammim (one making Tayammum) should face the Qiblah.
2. Recite *Bismillah*.
3. Make the Niyyah (e.g. I am performing Tayammum to read Salaah, or make Tawaaf, etc.).
4. Strike both your hands on the soil with your fingers spread out.
   - Shake your hands to remove excess sand.
   - Rub both hands over the entire face, from the hairline of your forehead to and including the area below the chin and from one ear to the other, ensuring that every portion is wiped.
5. Strike both hands again on the soil.
   - Shake your hands to remove excess sand.
6. Rub the left hand over the right arm from the fingertips upwards including the elbow.
7. Rub the right hand over the left arm from the fingertips upwards including the elbow.
8. Make *Khilal* of the fingers.

**Note:** If any area to the extent of one hair breadth is left un-wiped, the Tayammum is invalid.
Azaan

**Definition:** Azaan is a special way of calling people towards Salaah.

**Status:** Sunnah alal Kifayaah

- One person (Muazzin) will suffice in calling the Azaan and thereafter it will not be necessary for every person to repeat it.

**The method of Azaan**

The one who calls out the Azaan is called *Muazzin*.

1. The Muazzin must be in a state of Wudhu.
2. He should face the Qiblah.
3. He should put his forefingers inside his ears.
4. He should give the Azaan in a loud voice.
5. He should give the Azaan outside the boundaries of the Musjid.
6. He should give the Azaan in a high place so that his voice can be heard at a distance.
7. He should give the Azaan slowly, pausing in-between.
8. He should turn his face to the right and then say
   
   حَيَّ عَلِيٌّ الْصَّلْوَةُ

9. He should turn his face to the left and then say
   
   حَيَّ عَلِيٌّ الْفَلَاخَ

**NOTE:** The Muazzin must turn his face only, the chest and feet should remain in the direction of the Qiblah.
The words of Azaan

اللهُ أَكْبَرُ اللّهُ أَكْبَرُ. اللّهُ أَكْبَرُ اللّهُ أَكْبَرُ.

Allahu- Akbar Allahu- Akbar (Pause)
Allahu- Akbar Allahu- Akbar

Allah is the greatest. Allah is the greatest.

أَشْهَدُ أَنَّ لَا إِلَهَ إِلَّا اللّٰهُ. أَشْهَدُ أَنَّ لَا إِلَهَ إِلَّا اللّٰهُ.

Ash-hadu al laa ilaa ha il lalaah (Twice)

I bear witness that there is no God besides Allah.

أَشْهَدُ أَنَّ مُحَمَّدًا رَسُولُ اللّٰهِ. أَشْهَدُ أَنَّ مُحَمَّدًا رَسُولُ اللّٰهِ.

Ash-hadu anna Muhammandar Rasulul laah (Twice)

I bear witness that Muhammad is the messenger of Allah.

Note: The Muaazin must make Tarjee ‘a. Tarjee ‘a means that the Muaazin will repeat the complete Shaadah in the above manner softly, then he will say it loudly.

(Turn the face to the right when saying the following words)

حَيّا عَلَى الصَّلُوَةُ حَيّا عَلَى الصَّلُوَةُ. Hayya 'alas Salaah Hayya 'alas Salaah

Come to Salaah. Come to Salaah.
(Turn the face to the left when saying the following words)

Hayya 'alal falaah

Come to success.

Allahu Akbar

Allah is the greatest.

Laa ilaa ha il lalaah

There is no God besides Allah.

NOTE: In the Fajr Azaan, after the second

the Muazzin will say;

As Swalaahutu khayrum minan naum. (twice)

Salaat is better than sleep. Salaat is better than sleep.
Replying to the Azaan

1. Remain silent whilst the Azaan is being called out.
2. Repeat the words of the Muazzin after each time he says it.
   
   3. When the Muazzin says خَلَفَ الْخَالِفَةَ and خَلَفَ الْخَالِفَةَ then say:

   لاَ حَوْلَ وَلَا قُوَّةَ إِلَّا بِاللَّهِ

   *Laa hawla wa laa quwwata illa billah*

   There is no power and might except from Allah

4. When the Muazzin says الصَّلَاةُ خَيْرُ مِنَ الْنَّوْمَ in the Fajr Azaan, then reply by saying;

   صَدَقَتَ وَبَرَزْتَ

   *Sadaqta wa bararta*

   You (Muazzin) have spoken the truth and said what is good.
5. After the Azaan, recite any form of Durood Shareef and the following Dua:

اَللّٰهِ  هُ للّٰهِاَ ااَبللّٰهِاَ    بِهبِ  ا للّٰهِاَ سْ اَوبِ  الللّٰهِاَب للّٰهِاَةبِ  اَ الللّٰهِاَل  وبِ  اسْقاَآابِ اَةبِ اٰ بِ  هُ اَ للّٰهِاَ اَ ں

اَلللّٰهِ  هُ للّٰهِاَ ااَبللّٰهِاَ    بِهبِ  ا للّٰهِاَ سْ اَوبِ  الللّٰهِاَب للّٰهِاَةبِ  اَ الللّٰهِاَل  وبِ  اسْقاَآابِ اَةبِ اٰ بِ  هُ اَ للّٰهِاَ اَ ں

Allahum ma rabba haathie hied da'watiet taam matie was salaatiel qaa ie matie aatie Mohammada niel wasie lata Wal fadhielata wab ath hoe maqaamam mahmooda nil lathie wa ad tahoie in naka laa tokhlieful mie ‘aad

O Allah! Lord of this perfect call and everlasting prayer, grant our master Muhammad ﷺ the Waseelah and the virtue, and raise him to that praised position which You have promised him. Verily You do not go against Your promise.

(Waseelah: a place in Jannah)
Iqamaah

**Definition:** A reminder that Salaah is about to commence.

**Status:** Sunnah alal Kifaayah

- One person (Muazzin) will suffice in calling the Iqamaah and thereafter it will not be necessary for every person to repeat it.
- The following are the words of the Iqamaah. The Iqamaah should be given in the following manner clearly and quickly:

\[
	ext{Allahu Akbar Allahu Akbar}
\]

\[
	ext{Ash-hadu al laa ilaa ha il laah}
\]

\[
	ext{Ash-hadu anna Muhammадar Rasulul laah}
\]

\[
	ext{Hayya ' alas Salaah}
\]

\[
	ext{Hayya ' alal falaah}
\]
قَدْ قَامَتِ الصَّلْوَةَ قَدْ قَامَتِ الصَّلْوَةَ

Qadqaama tis salah Qadqaama tis salaah

اَنَّلَهُ أَكْبَرْ أَنَّلَهُ أَكْبَرْ

Allahu Akbar Allahu Akbar

لَا إِلَهَ إِلَّا اللَّهُ

Laa ilaa ha il lalaah
Salaah

**Definition:** Salaah is a special type of prayer that has been commanded by Allah Ta’ala and the manner taught to us by Nabi ﷺ.

**Status:** Fardh-e-‘Ain.

- It is a responsibility and duty which has to be carried out by each and every individual who is mature and sane.
- Anyone who is negligent in fulfilling this responsibility will be accountable for their own sin and burden.

**The Arkaan of Salaah**

The following are 17 Arkaan of Salaah. If any of the Rukn is left out, the Salaah will not be valid and will have to be repeated.

1. Niyyah (intention).
2. Qiyaam (stand upright).
3. Takbeeratul Ihraam.
4. Qira’ah i.e. the recitation of Bismillah and Surah Faatiha.
5. Ruku.
6. Itminaan (pause in Ruku).
7. I’tidaal (Standing upright after Ruku).
8. Itminaan (pause in the upright position).
10. Itminaan (pause in Sajdah).
11. Sitting between the two Sajdahs.
12. Itminaan (pause in the sitting position).
13. Qa’dah Akheerah (the last and final sitting).
14. Reciting Tashahhud in the last and final sitting.
15. To recite Durood, (Allahumma Sallli ala Muhammed), after Tashahhud.
16. End the Salaah with salaam.
17. Tarteeb (performing all the above in correct sequence).

The method of performing Salaah

1. **Niyyah:** eg: I am performing two Rak’aah Farz of Fajr Salaah.
2. **Qiyaam:** Standing posture.
   - Raise your hands.
   - The tip of your fingers should be level with the upper edge of yours ears.
   - Your thumbs should be level with your earlobes.
   - Your palms should be level with your shoulders.
   - Your fingers should be kept normal.
   - Look at place of sajdah.
3. **Takbeeratul Ihraam:** Say *Allahu Akbar.*
   - Thereafter place your right hand over your left wrist above the navel below the chest.
   - Wrap the fingers of your right hand on to your left arm.
   - Recite Du’aa-ul-Isti’ftaaah.
Wajjahtu wajhiya lilladhi fataras samaawaati wal ardha haneefam muslimaa, wamaa ana minal mushrikeen, inna salaateen wa nusukee wa mahyaaya wa mamaatee lil laahi rabbil ‘aalameen, laa shareeka lahu, wa bidhalika umirtu wa ana minal muslimeen

As an upright muslim have I turned my face to him who created the heavens and the earth. And I make no partners unto Allah. Indeed my Salaah, my sacrifice, my life and my death is for the sake of Allah.

4. Qiraah:

- Recite Ta’awwuz.

A’udhu billah minash shaytaanir rajeem
I seek protection in Allah from shaytaan, the rejected.
• Recite Bismillah.

بَيْنَ الْلهِ الرَّحْمَنِ الرَّحِيمِ

*Bismilla hir rah maánir raheem*

In the name of Allah, the Most Kind, the Most Merciful.

• Recite Surah Faatihah and any Surah or ayat.

5. **Ruku:** After completing your Surah, raise your hands saying

*Allahu Akbar* and go into Ruku.

• Grip your knees with your fingers spread out.
• Your back and head must be straight and in-line.
• Your shin and thigh must be straight.
• Look at the place of sajdah.
• Recite بِ سْ بِ اَ سْ هُ سْ اَبااَ ااَ للّٰهِبِ اَ اَ بِ اَ سْ بِهبِ thrice.

*Subhaana rabiyal ‘adheem wabi hamdihi.*

Glory be to my Lord, the Great and All Praise be to Him.

6. **Itminaan:** To pause in Ruku for the duration of at least one subhanallah.

7. **I’tidaal:** Raise your head to the upright standing position.

• While going up recite;

*Samee’ Allahu liman hamidah.*

Allah hears the one who praises Him.
• Raise your hands to your shoulder.
8. **Itminaan**: to pause in standing posture for the duration of at least one subhanallah.

   - Recite ُهُ للّٰهِ  هُ للّٰهِاَ ااَ للّٰهِاَ اَب  اَ ااَ اَ  ا

   **Allahuma Rabbana wa lakal hamd**
   
   O Allah! Our Sustainer! Unto You belongs all praise.

9. **Sajdah**: Say **Allahu Akbar** and go down into Sajdah
   - First place your knees.
   - Then your palms.
   - Then your nose and forehead.
   - Your hands should be placed in line with the shoulder.
   - Your fingers should remain facing the Qiblah.
   - Your stomach should be completely separated from your thighs.
   - Your arms should be separated from your sides.
   - Your eyes should look at the place of sajdah.
   - Your feet upright and spread apart.

   - Recite ُبِ اَ بِ اَ سْ بِه  هُ سْاَ سْل thrice.

   **Subhaana rabiyal a’ala wabi hamdihi.**
   
   Glory be to my Lord, the Great and All Praise be to Him.

10. **Itminaan**: to pause in sajdah for the duration of at least one subhanallah.

11. **Jalsa**: Say **Allahu Akbar** and sit in the manner of *Ifiraash*.
   - Spread your left foot and sit on it.
   - Keep the right foot upright.
- Your toes must face the qiblah.
- Place your fingers on the thighs close to the knees.
- Your fingers should remain facing Qiblah.
- Recite the *Dua in Jalsa*:

\[
\text{رَبِّ اغْفِر لِي وَارْحَمْنِي وَاجْبِزْنِي وَارْفَعْنِي وَارْزُقْنِي وَأهْدِنِي}
\]

\[
\text{وَعَافِينِي وَاعْفُ عَنِّي}
\]

\[
\text{Rabbighfir-liy war-ham-niy, waj-bur-niy war-fa’niy, war-zuqniy wah-diniy, wa’aa’-fini wa’-fu’anniy}
\]

O my Lord, forgive me, have mercy on me, compensate my loss, elevate me, provide me with sustenance and guide me, grant me peace and security and pardon me.

12. *Itminaan*: to sit for the duration of at least one subhanallah.
- Say *Allahu Akbar* and go into your second sajdah as explained above.

**Note**: When going up for the second rak’ah, say *Allahu Akbar* and sit for a short while, at least one subhanallah (sit in the manner explained in jalsah). This is called *Jalsah Istiraahah*.
- Put your palm on the ground and stand up using it as a support.
- Say *Allahu Akbar* from the Sajdah position and continue saying the Takbeer till one is in the standing position.

**The 1st Rak’ah is now complete.**

**The 2nd and last Rak’ah**
- Perform your 2nd Rak’ah just as you have done in the 1st
Rak’aah.

- Do not repeat the Du’a ul Istiftaah.

13. **Qa’dah Akheera**: After second Sajdah one should sit down in the manner of *tawarruk*:
   - The left foot must be spread out on its side emerging from under the right foot which is upright.
   - Sit with your left buttock on the ground.

14. **Recite *Tasha’hud***

\[
\text{التحيةُ الْمُبارَكَاتُ الصَّلَوَاتُ الْقَلِيبَاتُ لِلَّهِ ،} \\
\text{السَّلَامُ عَلَيْكُمُ أَيْتَهَا النَّبِيُّ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ ،} \\
\text{السَّلَامُ عَلَيْنَا} \\
\text{وَعَلَى عِبَادِ اللَّهِ الصَّالِحِينَ ،} \\
\text{أَشْهَدُ أَنْ لَا إِلَهَ إِلَّا} \\
\text{اللَّهُ} \\
\text{وَأَشْهَدُ أَنَّ مُحَمَّدًا رَسُولُ اللَّهِ}
\]

**Attahiy-yaatul mubaarakaatus salawatuut tay-yibaatu lillahi,**

**assalamu ‘alaika ay-yuhan-nabiyu warah-matullahi wabarkatuuh,**

**assalamu ‘alaynaa wa ‘alaa ‘ibaadillahis salaieeen,**

**Ash hadu allaa ilaaha illa-laahu wa ash hadu anna Muhamadar Rasulullah**

All devotions offered through words bodily actions and wealth are due to Allah. Peace be upon you, O Prophet ﷺ and the mercy of Allah and His blessings. Peace be upon us and on the pious (righteous) servants of Allah. I bear witness that there is no Deity besides Allah, and I bear witness that Muhammad ﷺ is His servant and messenger.

- Close the three fingers (small, ring and middle finger) and
keep the index finger flat with thumb touching the side of the index finger, then raise your finger when saying َاللَّهُ and look at your finger till the end of the salaah.


َاللَّهُمَّ صَلِّ عَلَيْهِ سَلَطَةٍ مُّحَمَّدٍ وَعَلَيْهِ آلٍ مُّحَمَّدٍ كَمَا صَلَّيْتَ عَلَيْهِ إِبْرَاهِيمٍ وَعَلَيْهِ آلِ إِبْرَاهِيمٍ وَبَارَكْ عَلَيْهِ مُّحَمَّدٍ وَعَلَيْهِ آلِ مُّحَمَّدٍ كَمَا بَارَكْتَ عَلَيْهِ إِبْرَاهِيمٍ وَعَلَيْهِ آلِ إِبْرَاهِيمٍ فِي الْعَالَمِيْنِ إِنَّكَ حَمِيدٌ مَّجِيدٌ

Allahuma salli ‘ala Sayyidana Muhammad wa ‘alaa aali Muhammad, kama sallayta ‘alaa Ibraheema wa ‘alaa aali Ibraheema wa baarik ala Muhammad wa ‘alaa aali Muhammadd, kama baarakta ‘alaa Ibraheema wa ‘alaa Ibraheema fil ‘aalameena innaka hameedum majeed.

O Allah! Shower Your mercy on Muhammad ﷺ and his family (followers) as You showered Your mercy on Ibrahîm ﷺ and his family (followers).
Bless Muhammad ﷺ and his family (followers) as You have blessed Ibrahîm ﷺ and his family (followers) in the worlds. Surely You are Praiseworthy and Most High.

After Durood-e-Ibrahim, it is Sunnah to recite this Dua’a.
O Allah! Forgive all those sins I may commit in the future and all those sins I have committed in the past, all those sins which I have done secretly and openly, all those sins I have done intentionally and all those sins which you alone know about me, you are well aware of the future and past, there is none worthy of worship besides You.

16. **Salaam:** Whilst turning your head to the right, say:

\[\text{Al-salam alaikum warahmatullah.}\]

*May peace be upon you and the mercy of Allah.*

- Look towards your right and then return your head facing towards the qiblah.
- Your chest should remain facing the Qiblah whilst turning your
head.
- Whilst turning your head to the left, say:

\[
\text{السلام عليكم ورحمة الله}
\]

As salamu alaikum warah matullahi wabarkatuhu
May peace be upon you and the mercy of Allah

Note: If one is reading a 3 or 4 raka’ah salaah
- Then, after two raka’ahs, you should sit in the sitting position explained for Jalsa (sitting position between the 2 Sajdahs).
- You should recite Tashah’hud and Durood on Nabi ﷺ (Allahumma Sallı ‘ala a Muhammad)
- Say *Allahu Akbar* and Stand up for the 3rd raka’at by using your hands as support.
- Raise your hand to the shoulder once you are standing upright.
- Read Ta’awwuz, Bismillah and Surah Fatihah in the 3rd and 4th raka’ah of fardh Salaat. (Note in Sunnat and Witr Salaat, one will also read a *Surah* after *Surah Fatihah* in the 3rd and 4th raka’ahs)
- Continue with your Ruku, Quamah, Sajdah, Jalsa as mentioned above.
- Sit for the Qa’dah Akheera as explained above.

17. Tarteeb: to perform the salaah in the correct sequence as explained above in nos. 1 to 16.

**NOTE:** After the first Qa’dah, one must raise his hands to his shoulder (Raf’a Yadain) when getting up for the third rakaat.
Female Salaah

The Salaah for females is the same as above except:

**Ruku:** She should make ruku ensuring her back and head are straight and her elbows are touching her sides.
- The fingers and feet should be kept together.

**Sajdah:** Her stomach and thighs must be kept together with the forearm lift off the ground
- The feet must face towards the right horizontally.
Witr Salaah

**Definition:** Witr Salaah is performed after the Fardh of Esha Salaah till Fajr Salaah. It cannot be performed before the Fardh of Esha Salaah.

**Status:** Sunnah-e-Muakkadah

**The method of performing Witr Salaah:**

1st rak‘aah
- Commence Salaah as explained
- After Surah Faatiha, recite Surah A’la (It is Sunnah to read this Surah).

2nd rak‘aah
- After Surah Faatiha, recite Surah Kaafiroon.
- Complete the second rak‘aah with Salaam.

3rd rak‘aah
- Say *Allahu Akbar*.
- After Surah Faatiha, recite Surah Ikhlaas, Surah Falaq and Surah Naas and complete the salaat with ruku, sajda, qadah and salaam.
- From the 16th night of Ramadaan till the end of Ramadaan, one will recite the Qunoot in the Quamah of the 3rd rakaat of Witr. *(Note: Qunoot will also be recited daily in the Quamah of the 2nd rakaah of Fajr Salaah).*
The method of Qunoot

- When coming up from ruku into the quama position, then the hands must be raised in line with the shoulder, with the palm facing you. There must be a gap between the hands so that you can look at place of sajdah.
- The muqtadees will say “Aameen” after each du’aa (Aameen is written in the du’aa). The sections of the du’aa that are highlighted will be read by the Imaam and Muqtadee.
- After the Durood, say “Aameen” and drop your hands to your sides and proceed to sajdah and complete the salaat.

Qunoot

اَسْلَحْنَمَ اَهْدِنِي فِي مَنْ هَدَيْتُ (آَمِيْنَ) وَعَافِيِي فِي مَنْ

عَافِيَتَ (آَمِيْنَ) وَتُولِيَيْنَ فِي مَنْ تُولِيَتَ (آَمِيْنَ) وَبَارِكْ لِي فِي مَا

أَغْطِيَتَ (آَمِيْنَ) وَقَنِيْنَ يْرَ مَا قَضَيْتَ (آَمِيْنَ) فَإِنَّك تَقَضِي وَلَا

يُقْضِي عَلَيْكَ وَإِنَّهَ لَا يَبِدِ يَ مِنْ وَلَيْتَ وَلَا يَعْرُ مِنْ عَادِيَتَ

تُبَارَكَ رَبِّنَا وَتَعَالَيْتَ فَلَكَ الْحَمَدُ عَلَى مَا قَضَيْتَ أَسْتَغْفِرُكَ
Allahum mah dinee feeman hadayt, wa ‘aafiniy fiman ‘aafaiyt, wata-wallaniy feeman tawallait, wabaarik lee feema a’-taayt, wa-qiniy sharra maa qadhayt, Fa-innaka taqdhee walaa yuqdhaa alayk, wa innahu laa yazillo mawwaal layt, wa laa-ya-‘izzu man-‘aadayt, Tabaarakta rabanaa wata-‘aalayt, Falakal hamdu ‘alaa maa-qdhayt, As-tagh-firuka wa atoobu ilayk. Wa ‘sallal laahu ‘alaa Sayyidinnaa Muhammadiw wa ‘alaa aalihe wa ‘sah-bihi wa sallam

O Allah! Guide me amongst those whom You have guided aright, And preserve me amongst those whom You have preserved. Take me for a friend amongst those whom You have taken for friends. Bless me in that which You have bestowed upon me. Guard me from the evil of that which You have ordained. For, behold, it is You who ordains and none can ordain against You. Never is he disgraced whom You take for a friend, and he is never honoured from whom You have turned. Our sustainer blessed and exalted are You! Praise is due to you on that which You have ordained. I beg forgiveness of You and repent before You, and may the blessings of Allah be showered upon our Noble Muhammad ﷺ, his descendants and companions, and my peace be upon them all.
Sajdah Tilaawah

**Definition:** Sajdah Tilaawah means to make Sajdah after reading or hearing an aayah of Sajdah.
There are 14 aayahs of Sajdah in the Qur’aan.

**Status:** Sunnah

**Method of making Sajdah Tilaawah**

1. Face the qiblah.
2. Niyyah: I am making a Sajdah Tilawah
3. Say *Allahu Akbar* and raise your hand in Takbeer Tahreema.
4. Then say *Allahu Akbar* and make Sajdah.
   Recite thrice:
   
   ﴿بِهِ سُبْحَانَ رَبِّي الْأَعْلَى ۚ وَبِحَمْدِهِ﴿

   *Subhaana rabiyal a’ala wabi hamdihi*

   Glory be to my Lord, the Great and All Praise be to Him
5. Say *Allahu Akbar* and sit in the manner one sits in the last Qa’dah.
6. Make salaam.

Note: The Sajdah aayah indicated in Surah S’aad is not Sajdah Tilaawah but Sajdah Shukr.

Sajdah Tilaawah must be done with wudhu.
Sajdah Sahw

There are 7 Ab’aadh (Main) Sunnah

1. Recite Du’aa-e-Qunoot in the Fajr Salaah (everyday) and in Witr Salaah during the 2nd half of Ramadaan.
2. Recite Du’aa-e-Qunoot in standing posture.
3. Send Durood on famiy and companions of Nabi ﷺ at end of Qunoot.
4. Sit in 1st Qa’dah.
5. Recite Tashahud in the 1st Qa’dah (sitting position).
6. Send Durood on Nabi ﷺ.
7. Send Durood on Nabi ﷺ and His Family in the 2nd Qa’dah.

Note: If any of the above are left out, Sajdah Sahw must be done.
The balance of the sunnah are called Sunnah Hay’aat.

The method of Sajdah Sahw:

- In the last Qa’dah of salaah, recite Tashahud, Durood-e-Ibrahim and Du’aa.
- Before salaam, make 2 Sajdahs.
- Thereafter sit and make salaam.
Eid Salaah

**Definition:** Eid Salaah is performed on the day of Eid-ul-Fitr and Eid-ul-Adh’ha with 12 extra Takbeers.

**Status:** Sunnat-e-Muakkadah

### The method of performing Eid Salaah:

1. **Niyyah** (I am performing 2 raka’ats of Eid-ul-Fitr or Eid-ul-Adh’ha with 12 extra Takbeers).
2. Say *Allahu Akbar*.
3. Fold the hands and recite Du’aa-e-Istiftaah.
4. Thereafter, whilst saying *Allahu Akbar*, raise both your hands and fold your hands.
5. Do this 7 times.
6. Between each Takbeer, there must be a pause.
   - Recite any form of Zikr. eg.

   سَبِحَانَ اللٰهِ وَالْحَمْدُ لِلٰهِ وَ لا إِلَهَ إِلَّا اللٰهُ وَاللٰهُ أَكْبَرُ

   *Subhanallahi walhamdulillahi walaailaha illalahu wal aalahu akbar*

   Glory be to Allah and All Praise be to Allah, There is none worthy of worship besides Allah and Allah is the Greatest.
7. Thereafter complete the first rak’aaah as normal. (Qira’ah, Ruku, Sajdah etc.)

### 2nd Rak’aat

8. In the 2nd Rak’aah, Say *Allahu Akbar* and raise your hands and
fold your hand.

9. Do this 5 times.

10. Recite Tasmiyah and Surah Faatihah and a Surah.

11. The salaah will thereafter continue to the end as normal.

12. After the Eid Salaah, the Imaam will first make Du’aa and thereafter deliver the two Khutbahs.

13. It is necessary to listen to both Kutbahs after the Eid Salaah.

Note: It is Sunnat to recite *Surah A’la* in the first rakaat and *Surah Ghaashiyah* in the second rakaat of Eid Salaat.
Janaazah Salaah

Method of Janaazah Salaah:

1. Niyyah: I am performing Janaazah Salah for an adult male, female, or child
   - Raise your hands in Takbeer Tahreema and fold.
3. Recite Surah Faatihah.
   - Raise your hands and fold.
5. Recite Durood-e-Ibrahim.
   - Raise your hands and fold.
   - Raise your hands and fold.
9. Recite this du’aa

أَلْلَّهُمَّ لَا تَحْرِيمْنَا أَجْرَهُ وَلَا تَفْقَنَا بَعْدَهُ وَأَعْفِرْ لَنَا وَلَهُ

Allahuma laa tahrimnaa aj- ra-hoo wa laa taftin naa ba’da hu wagfir lanaa wa laho

O Allah! Do not deprive us of his reward and do not make us be put into trails after him and forgive us and him.

10. Make salaam.
Du’aa for the deceased

اللّٰهُمَّ اغْفِرْ لَحَيْبِنَا وَمَيْتِنَا وَشَهَيْدَنَا وَغَائِبِنَا وَصِغيرِنَا وَكَبِيرِنَا
وَذَكْرِنَا وَأَنْتَانَا اللّٰهُمَّ مَنْ أَحْبَيْتَهُ مَنْ عَفَا عَلَى الْإِسْلاَمِ وَمَنْ
تَوْفِيقَتِهُ مَنْ فَتَوَفَّهُ عَلَيْ الْإِيَمَانِ

Allahumaghfir li-hay-yina wa may-yeetinaa wa shaa-hi-dinaa wa ga-ibina wa sagheerinaa wa kabeerina wa thakariena wa unthaana. Allhuma mann ah-yay-tahu minna fa-ahyee-hi ‘alal islaam, wa mann ta-wafai-tahu minna fa-ta-waf-fahu alal iymaan.

O Allah! Forgive our living and our dead, our present and our absent, our young and our old, our males and our females. O Allah, if you give us life then make our lives an Islamic life, and if you cause us to die, then make us depart from this world with Imaan.

Virtues of visiting the graveyard

1. Rasulullah ﷺ has said, "Visit the graves, for surely visiting the graves lessens worldly love and reminds you of the Hereafter"

2. Rasulullah ﷺ has said, "Whoever will visit his parent's grave every Friday, will be granted maghfirat (forgiveness) and he will be recorded as an obedient son."

3. Rasulullah ﷺ has said, "One who accompanies the janaazah of a Muslim with sincerity and the intention of sawaab, and remains with it until the salaah is performed and the deceased is buried, will return home with two qeeraat of sawaab. One
queen is equal to Mount Uhud. A person who only performs the janaazah Salaah and returns, will return with one queen of thawaab."

**Dua when entering the graveyard**

Rasulullah ﷺ taught the Sahaabah ﷺ the following words when entering the graveyard:

سْلاَمُ عَلَيْكُمْ أَهْلَ الْدِّيَارِ مِنَ الْمُؤْمِنِينَ وَالْمُسْلِمِينَ وَانَا إِنْ

شَايَرِ الْلَّهِ بِكُمْ لَا حَقُّ أَنْ تَسْأَلُوا الَّذِينَ لَنَا وَلَكُمْ الْعَافِيَةُ

As salaamu a’laikum ahlad diyaari minal mu’mineena wal muslimeena wa innaa in shaa allahu bekum laahikoona nas a lulaaaha lana wa lakumul a’fiyah

Peace be upon you O Mu’mineen and Muslimeen who dwell herein. Insha Allah we shall join you. We ask Allah for your and our pardon.

**What to recite when in the graveyard**

There are many duas that may be read at the graveside, the best being the recitation of the Holy Qur’aan. Stand facing the grave (back to the Qiblah), recite as much Qur’aan as possible and make dua for the forgiveness of the deceased. The following may also be recited as related in the Hadith:

- **Recite Surah Ikhlaas eleven times.**

It is reported in the Hadith that whoever visits the graveyard, recites Surah Ikhlaas eleven times and makes dua for the dead, will be rewarded as many fold as the number of dead in the graveyard.
• **Recite Surah Faatiha, Surah Ikhlaas and Surah Takaathur.**

   It is reported that whoever reads these three Surahs and makes dua for the dead, the people of the graves will make dua to Allah to forgive such a person.

• **Recite Surah Yaseen.**

   It is reported in the Hadith that if anyone reads Surah Yaseen in the graveyard, the punishment of the dead will be eased and the reader will be rewarded just as much as the dead.

**General**

• It is not permissible for women to follow the Janaazah and it is makrooh for them to visit the Qabrustaan (graveyard).

• It is sunnah to visit the graveyard on a Friday.

• Rasulullah ﷺ has said that whoever will visit his parents grave on a Friday will be granted *maghfirah* (forgiveness) and will be regarded as an obedient son of his parents.

**Masnoon Dua to be recited in the Graveyard**

اَللّٰهِ هُ اَللّٰهِ اَسْ بِ سْااَههُ  اَ اسْحاَ سْههُ  اَ اَبابِهبِ  اَ  سْ هُ  اَ سْههُ  اَأاَ سْ بِمسْ  هُزهُااَههُ  اَ اَ بِللّٰهِ سْ  اَ سْخاَلاَههُ  اَ  سْ بِلسْههُ  بِباسْ اَبءبِ  اَ اثللّٰهِاَسْجبِ  اَ اسْ اَ اَ بِ  اَ اَقبِللّٰهِهبِ  بِ اَ  اسْ اَ اَبياَب  اَ اَب

مَدْخَلُهُ وَاغْسِلُهُ بِالْمَاءِ وَالْقَلْجِ وَالْبَرْدِ وَنَقُهُ مِنِ الْحَطَائِيَّةَ كَما

نَقُيَتُ الْتَوْبَ الْأَبْيَضُ مِنَ الْدَنْسِ وَأَبْدِلْهُ دَارًا خَيْرًا مِنْ دَارِهِ
O Allah! Forgive him. Have mercy upon him. Give him peace and absolve him. Receive him honorably, and make his grave spacious. Wash him with the water, snow and hail. Cleanse him from faults as You cleanse a white garment from impurity. Requite (replace) him with an abode better than his abode, with a household better than his household. Admit him to Jannat and protect him from the torment of the grave and punishment of the Fire. (Muslim)
Salaah of a Masbooq

Definition: A Masbooq is a person who joins the jamaat salaah after the Imaam has completed one or more rak‘aahs.

Rules of joining the Imaam after he has commenced the salaah

1. Say *Allahu Akbar*.
2. Fold your hands.
3. Stand for a moment, at least one subhanallah and then join the Imaam in whichever posture he is in.
   - If the Imaam is in Qiyaam, the masbooq must recite Du‘aa-e-Istiftaaah, Bismillah and Surah Fatihah. Whilst reading, if the Imaam goes into ruku and you know you will not be able to finish Surah Faatiha before he comes up from ruku, then follow the Imaam in ruku.
   - The Masbooq should join the jamaat without any delay.
   - If a Masbooq joins the jamaat before or whilst the Imaam is in ruku, then he will not repeat that rak‘aah.
   - If a masbooq joins the jamaat after the ruku e.g. in qaumah or sajdah, he will have to repeat that rak‘aah.
   - Once the Imaam makes the first salaam, one cannot join the jamaat.
The method of performing the missed rak’aah

- The masbooq should only stand up after the Imaam makes both salaams. If a masbooq has missed:

One Rak’aah:
- He should stand up after the Imaam’s salaam.
- Read Ta’awwuz, Tasiimiyah, Surah Faatiha, a Surah and complete the salaah as usual.

Two Rak’aahs:
- He should stand up after the Imaam’s salaam, read Ta’awwuz, Tasmiiya, Surah Faatiha, a Surah and complete both the rak’aahs of the salaah as usual.

Maghrib Salaah (The method will differ in Maghrib Salaah):
- If a person missed two rak’aahs in Maghrib Salaah, he should stand up after the Imaam’s salaam, read Ta’awwuz, Tsmiiyya, Surah Faatiha, a Surah and he will sit for the first Qa’dah after the second sajdah.
- Thereafter stand up for the third rak’ah, read Tsmiiyya, Surah Faatiha, a Surah and complete the salaah as usual.

Three Rakaats:
- The masbooq will stand up after the Imaam’s salaam, read Ta’awwuz, Tsmiiyya, Surah Faatiha, a Surah and after the second sajdah, sit for the first qa’dah.
- Thereafter stand up and perform two more rak’aahs reciting Ta’awwuz, Tsmiiyya, Surah Faatiha and a Surah in the 1st
rak’aah and Ta’awwuz, Tasmiyya, Surah Faatiha only in the 2nd Rak’aah. One will not sit in between these 2 rak’aahs.

- Complete the salaah as normal.

Four Rak’aahs:

- Stand up after the Imaam’s salaam and perform four rak’aahs as one would normally perform four rak’aahs salaah.
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SM = Sunnat-e- Muakkadah  
SGM = Sunnat-e- Ghair Muakkadah